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Sales Representative Agreement

Date _____
Full Name _____
SSN _____
Address _____
City _____ State _____ Zip Code _____
Home Phone _____ Work _____ Cell _____

Please read before signing:

As a Cascade Candle Company Sales Representative, I, _____ will provide Cascade Candle Company LLC, with a form W-9 so that a form 1099 can be filed with the IRS at the end of each year. I understand that Cascade Candle Company LLC **will not** withhold any taxes from my commission payments that may be due to the government. I understand that this will be my responsibility. I understand that I am an independent Sales Representative and no joint venture, partnership, employment, or agency relationship exists between myself and Cascade Candle Company LLC as a result of this agreement or as a result of the use of any Cascade Candle Company products. I also understand that Cascade Candle Company does not cover any independent Sales Representative with any accident insurance, auto insurance, unemployment insurance, health insurance, medical insurance, or any type of insurance. I understand that Cascade Candle Company reserves the right to approve independent Sales Representatives or terminate independent Sales Representatives at any time. I also understand that it is my responsibility as an independent Sales Representative to see that Cascade Candle Company receives all orders that I generate. I understand that it is also my responsibility to see that payment is either collected at the time of the order by credit card or check, or that the customer understands that they are to call in their credit card number or send a check prior to their order being processed or shipped. The top page of the order form is to be sent to Cascade Candle Company, the 2nd page is to remain with the customer as a receipt. Commissions are paid on a monthly basis. Each month is a calendar month, from the 1st day to the last day of each month. In order to be paid their commission on or before the 15th of the next month, the independent Sales Representative **must** complete a Commission Request Form and send it to Cascade Candle Company by the 5th of each month. Commissions are based on **paid** orders within each month, not calculated on submitted orders. Checks for commission payments will be sent out in the US mail on or before the 15th of each month. Commissions are **not** paid on Shipping & Handling charges. No commission payments will be sent until we have a completed Cascade Candle Company Sales Representative Agreement, completed References Page, and a completed W-9 form on file. I agree to allow Cascade Candle Company to perform any Credit/Background checks on me.

By signing this agreement, I agree to the terms above.

Signature _____ Date _____